

MUNCASTER GUNDOG CLUB

CONSTITUTION

1. NAME & OBJECTIVES

The name of the Club shall be Muncaster Gundog Club and its objects shall be:-

- a) To promote and encourage the attainment of high standards in the training and handling of working gundogs.
- b) To facilitate Working Tests and Field Trials.

2. MEMBERSHIP

- a) Application for membership shall be made to the Hon. Secretary on the appropriate form signed by a proposer and seconder who must be members of the Club. The application will then be submitted to the Committee at their next meeting. No applicant is deemed a member until approval has been given and the appropriate membership fee has been paid.
- b) The Club shall send a list of members and their addresses and those of branch members where appropriate, to the Kennel Club with their Annual Returns and, if so requested, make an up to date list of members for inspection by the members of the Club or by the Kennel Club.

3. SUBSCRIPTION

- a) The Annual Subscription shall be payable on the first Wednesday in February (the AGM) and will be Single, Family (who will have one vote only), and Junior (16yrs & under with no voting rights) and shall be agreed by members in General Meeting and notified to the Kennel Club. Any member whose subscription is not paid will cease to be a member, but may be reinstated at the discretion of the committee and will be liable to pay a rejoining fee.
- b) No member shall be entitled to vote at any meeting or take part in any benefits arising from the Club's membership, whose subscriptions are in arrears.
- c) Members shall be fully paid up for at least 6 months prior to competing in the Clubs' Members only Tests or Field Trials.

4. MANAGEMENT

- a) The affairs of the Club shall be conducted by the Honorary President and an elected executive committee of twelve persons. This will include the following Officers; Chairperson, Vice Chairperson, Hon Secretary, Hon Treasurer &, if deemed necessary by the Committee, an Asst. Secretary. Each member of the committee, with the exception of the Chairperson, will be entitled to cast one vote with respect of each motion. In the event of a motion receiving an equal number of votes for and against, the Chairperson shall have the casting vote. A Quorum for Committee meetings shall be four.
- b) Members of the committee shall retire every three years, but shall be eligible for re-election.
- c) The Committee shall have the power to co-opt members on to the committee in the event of positions becoming vacant between General Meetings. Those co-opted shall only hold office until the next General Meeting of the Club at which an election of Officers and Committee takes place.
- d) No individual who has been a member for less than one year may be elected onto the Committee.
- e) The minutes of every meeting, whether General or Committee, will be recorded in a book for that purpose and the minutes of the last meeting will be read and confirmed. The Chairperson, if present, will preside at every meeting. In his/her absence the Vice Chairperson shall take the chair and in the absence of the Vice Chairperson, the members present will elect a Chairperson who shall have the casting vote in the event of a tie taking place & whose rules on any point shall be binding at the meeting.

5. CLUB ACCOUNTS

- a) A Banking Account shall be held in the name of the Club. All the accounts for the financial year 1st January - 31st December shall be presented at the A.G.M. shall be audited by a qualified Accountant or two unqualified individuals with accountancy experience. Cheques to be signed by the Secretary or Chairperson & Treasurer.
- b) The Committee must approve all financial transactions over £200.

6. ANNUAL GENERAL MEETING

- a) The Annual General meeting of the Club shall take place on the first Wednesday in February each year and preliminary notice of which shall be sent out, in writing, at least 30 days beforehand.
- b) The business conducted will be to receive a report from the Secretary and a Treasurers Balance Sheet of the Accounts. To elect Officers and to discuss any resolution duly placed on the Agenda of which prior notice has been given, in writing, to the Hon Secretary by the proposer at least 14 days prior to the A.G.M. No other business shall be transacted, with the exception of routine matters or those which in the opinion of the

Chairman of the Meeting are urgent.

c) The Agenda will be circulated at the meeting.

d) Amendments to the constitution of the Club may not be altered unless at an A.G.M or Special General Meeting. Such alterations shall not be brought into force until The Kennel Club has been advised and has given it's approval of the alterations. New Rules or amendments introduced specifically to meet Kennel Club requirements shall be adopted immediately and to be included into the Clubs' constitution with effect from the Clubs' annual meeting.

7. SPECIAL GENERAL MEETING

a) A Special General Meeting shall be summoned by the Hon. Secretary if 10 members send a signed requisition stating the subject to be discussed and requesting a Special General Meeting to do so. The Committee of the Club is also empowered to call a Special General Meeting.

b) No other business other than that detailed on the Agenda can be discussed.

c) Not less than 14 days notice shall be sent, in writing, to members.

8. CLUB PROPERTY

a) The property of the Club shall be vested by the committee.

b) All cups and trophies are the property of the Club unless donated on a temporary basis.

c) All trophies must be returned to the secretary in time for the following event.

9. EXPULSION OF MEMBERS

a) Any member who shall be suspended under Kennel Club Rule A42j(4) and/or any whose dog(s) is/are disqualified under Kennel Club Rule A42j(8) shall ipso facto cease to be a Member of the Club for the duration of the suspension and/or disqualification. If the conduct of any member shall, in the opinion of the Committee of the Club be injurious or likely to be injurious to the character or interests of the Club, the Committee of the Club may, at a meeting (the notice convening which includes as an object the consideration of the conduct of the Member), determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel him/her.

Notice of the Special General meeting shall be sent to the accused member, giving particulars of the complaint and advising the place, date and hour of the Meeting that he/she may attend and offer an explanation. If at the Meeting, a resolution to expel is passed by a two-thirds majority of the members present and voting, his/her name shall forthwith be erased from the list of Members, and he/she shall thereupon cease for all purposes to be a Member of the club except that he/she may, within two calendar months from the date of the such Meeting, appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.

b) If the Club expels any member for discreditable conduct in connection with dogs, Trials or Competitions, the Club must report the matter in writing to the Kennel Club within seven days and supply any particulars required.

c) The Kennel Club is the final authority for interpreting the Rules and Regulations of the Club and in all cases relative to Canine and Club matters.

10. GENERAL

a) The Club shall at no time, join any Federation of Clubs or Societies.

b) No person, whilst an undischarged bankrupt may serve on the Committee of or hold any other office or appointment within a Kennel Club registered Society.

c) The Officers acknowledge that during the month of January each year, Maintenance of Title fee will be forwarded to the Kennel Club by the secretary for continuance of the registration and that by 31st July each year, other returns, as stipulated in the Kennel Club Regulations for the registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities be forwarded to the Kennel Club. The Officers also acknowledge their duty to inform the Kennel Club of any changes of Secretary of the Club which may occur during the course of the year.

11. PROCEDURE FOR WINDING UP THE CLUB

a) If the Club is wound up or ceases to be a registered Society under these regulations, a final statement of audited accounts with a record of the disposal of the property of the Club shall be forwarded to the Kennel Club within six months and the persons named as the Officers and the Committee of the Club on the last return furnished to the Kennel Club, will be held responsible by the Kennel Club for the proper winding up of the Club.

b) All Challenge cups & trophies, if not the property of the Club, will be returned to the donors, their heirs, executors or assigns.